

ROCHESTER JOINT SCHOOLS CONSTRUCTION BOARD

APPLICATION FOR ACCESS TO RECORDS

(See Instructions)

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- **TO THE ROCHESTER JOINT SCHOOLS CONSTRUCTION BOARD (THE "BOARD")**
Are you requesting a list of private names and addresses or unredacted documents containing such names and addresses?
 Yes* No
*If you answered yes, you must complete the Affidavit of Purpose before your request will be considered.
I hereby apply to:
 Inspect the following records under the provisions of the Freedom of Information Law. If after inspection, should I desire copies of all or part of the records inspected, I will identify the records to be copied and hereby offer to promptly pay the established fees. (Actual cost of reproduction, statutorily required fee, or 25¢ per 9"x14" page as applicable).
 Receive copies of the following records under the provisions of the Freedom of Information Law:

Contact me if cost will exceed \$ _____
Name (Print or type) _____ Telephone No. _____
Attention of: _____ E-Mail Address _____
Mailing Address _____
Signature _____ Date _____

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[For Authority Use Only]

- **TO THE APPLICANT**
Records Provided
 The reproduction costs for the records provided are \$ _____
 Records have been (partially, fully) provided. (If not provided, date when records are expected to be fully provided: _____)
Records Not Available
 The Records Access Officer hereby certifies that the records cannot be found after diligent search
 The Records Access Officer hereby certifies that the Board is not the custodian for records indicated
Records Denied
Access to the records – or part of the records –has been denied to the applicant for the reasons(s) checked below:
 Specifically exempt under federal or state statute Could endanger the life of any person
 Unwarranted invasion of personal privacy Are compiled for law enforcement purposes and if disclosed would:
 Would impair present or imminent contract awards or collective bargaining negotiations
 Are examination questions or answers
 Are inter-agency or intra-agency materials that are not:
• interfere with law enforcement investigations or judicial proceedings
• deprive a person of the right to a fair trial or impartial adjudication
• identify a confidential source or disclose confidential information relating to a criminal investigation, or
• reveal criminal investigative techniques or procedures
 Are trade secrets or would cause substantial injury to a commercial enterprise Would jeopardize an agency's capacity to guarantee the security of its information technology assets (such assets encompassing both electronic information systems and infrastructures)

Identification of records withheld (attach listing if additional space is required) and/or explanation if appropriate:

Signature of Records Access Officer _____ Title _____ Date _____